



# CourseLeaf: CLSS is in Session

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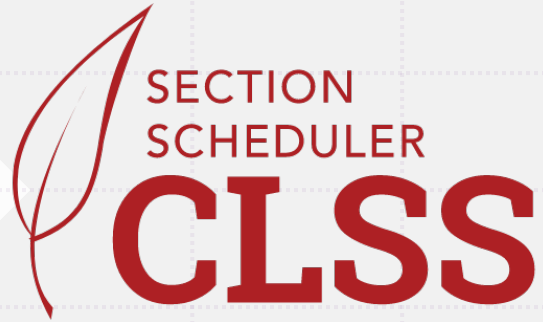
# Agenda

- Course Leaf Modules at UConn
- CLSS Terminology
- Demonstration
- Resources
- Questions

[registrar.uconn.edu/clss-techday-2025](https://registrar.uconn.edu/clss-techday-2025)



# CourseLeaf



\*[classes.uconn.edu](https://classes.uconn.edu)

# CLSS Terminology

- Instances
- Scheduling Unit
- Section Editor
- Snapper (or Scheduling Window)
- Combined Sections (Parent vs Child)
- Design vs Refine Mode

# Rules and Validation



**Error**  
Can't Save



**Warning**  
Can Save, but Proceed  
with Caution



**Workflow**  
Save for Approval

## Enforcement Levels

1. By Section
2. By Scheduling Unit

# Rules and Validation II

**Validating Scheduling Unit**

**Rule Validation Complete**

Total: 364

Complete: 364

Passed: 350

Failed: 14

- 0040b. Inst. Mode AR and Room not "By Arrangement\*"
- 0042. Section numbers for labs must end with "L" if linked to another section

The section numbers for lab sections that are linked to another section must end with an "L" (e.g. "001L," "701L," etc.). If your intent is to schedule this as a stand-alone lab course, you may submit the course for review by the Registrar's Office.

  - 0042. Section Linked, and Component LAB, Section # not ?[0-9][0-9]L
- 0121a. May not overlap standard buffer times

Classes in central classrooms may not start during the 15-minute breaks between standard start and end times.

  - 0121a. Starts in standard buffer times, central classroom
- 0122. Update cap of linked lecture when adding new discussion or lab section

When adding new lab or discussion sections, be sure to update the enrollment capacity of the linked lecture section accordingly.

  - 0122. Update cap of linked lecture when adding new discussion or lab section
- 0127. No instructor assigned, active course.

In general, all active courses should have instructors assigned at the time of scheduling. It is not uncommon, however, for discussion and lab sections to be taught by graduate assistants to have instructor assignments happen later in the process.

  - 0127a. Active courses

Export

Close

# CLSS Walkthrough

[uconn-next.courseleaf.com/wen/](https://uconn-next.courseleaf.com/wen/)



# Resources

- UConn Knowledge Base Documents
- Leapfrog User Community (LUC) documents
- Scheduling ListServ
- Scheduling Office Hours
- [registrarscheduling@uconn.edu](mailto:registrarscheduling@uconn.edu)





# Questions?

